

LAC LA BELLE MANAGEMENT DISTRICT

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“The LLBMD seeks to promote environmentally conscious and fiscally responsible decisions by providing education, enhancing a healthy lake ecosystem and ensuring safe use of Lac LaBelle for today and tomorrow.”

Commissioners Meeting
THURSDAY, May 21, 2009 – 7 P.M.
Oconomowoc City Hall – Council Chambers

Minutes

1. Call to Order

Chairperson P. Carpenter called the meeting to order at 7:00 p.m.

2. Roll Call of Commissioners

Present

Paul Carpenter

David Falstad

Sally Keefe-(entered 7:43 p.m.)

Julie Larsen

Ryan Myhre (entered 7:08 p.m.)

Richard Paul (exited 8:45 p.m.)

Absent

Jan Husak

Also Present

Frank Wilke, Web Centers of America

3. Comments from the Floor

None.

4. Correspondence

Emails

- 4/20/09 from J. Larsen to H. Bunk at DNR regarding meetings about water control
- 4/20/09 from Bill King to P. Carpenter re Buoy Marking
- 4/23/09 from Lisa Conley regarding Funding Shoreland Restoration
- 4/30/09 from J. Larsen to Ellen Gennrich regarding speaking at LLBMD meeting
- 5/1/09 from Bill King to P. Carpenter regarding website
- 5/4/09 from P. Carpenter to Frank Wilke regarding website
- 5/1/09 & 5/4/09 from Bill King to P. Carpenter regarding insurance
- 5/5/09 from Jan Husak to P. Carpenter and response regarding buoys

- 5/11/09 from Lynn Harris to R. Myhre regarding Goose Round up
- 5/20/09 from J. Larsen to Board regarding LLBMD cost share agreement
- 5/21/09 from J. Husak regarding meeting attendance
- 5/21/09 from J. Larsen to Board regarding LLBMD cost share agreement
- 5/21/09 from B. Zinda to P. Carpenter regarding Zero Phosphorous & Goose Round-up

Phone Call:

- 5/13/09 from Diana Sheunan, N59 W38499 Kohl Lane, Oconomowoc, WI regarding obtaining a copy of the Shoreline Restoration Guideline by L. Reas. J. Larsen has a copy of the book that she will loan to her. It was noted that L. J. Reas' website has ample information.

Written Correspondence:

- April 24, 2009 from W. Swendson representing the Village of Lac LaBelle in the role of Village President regarding Goose Round-up
- Sean M. Strom, Wildlife Toxicologist – regarding 2008 Urban Goose Report

Without objection the next item discussed was Item #8.

5. Approval of Minutes – April 16, 2009

R. Paul motioned to approve the minutes from the April 16, 2009 meeting as presented. J. Larsen seconded the motion. There was no further discussion. All were in favor. Motion carried.

6. Treasurer's Report

The Treasurer's Report was distributed to the Commissioners. R. Myhre contacted the appropriate State official regarding deposit procedures for monies into the LGIP and reported that deposits can be done by mailing in a check.

R. Myhre motioned to approve the Treasurer's Report as submitted. R. Paul seconded the motion. There was no further discussion. All were in favor. Motion carried.

7. Payment Authorizations

R. Paul motioned to approve the payment authorizations as listed. D. Falstad seconded the motion. There was no further discussion. All were in favor. Motion carried.

8. Website Updates

Frank Wilke, Web Centers of America, was present at the meeting and gave a brief review of his background and company. He stated that when the webhosting was originally designed it was hosted by a company that was sold. The acquiring company also sold the business and the websites; this new company has experienced a lot of problems. F. Wilke was not pleased with the firm presently hosting the LLBMD site and recommended moving

the site to a more reputable firm. Security, pricing, and cost savings were some factors that were considered when he came to the decision that the LLBMD domain should be moved. With the domain at the recommended webhost, many benefits would be available such as individual email addresses for each LLBMD Commissioner, the ability for an LLBMD authorized individual to post up-to-date information on the front page of the website, and forms handling (such as those used by CarpFest).

There was support among the Commissioners to start an email distribution list. This could be done by having an online form for people to sign up to receive emails. Bounce-backs would need to be watched in order to keep the email addresses up-to-date.

Without objection, the next agenda item to be discussed was Item 5.

9. Presentation on Land Acquisition by Ellen Gennrich from the Waukesha Land Conservancy

This will be put on the agenda for the next meeting.

10. Update on Insurance Liability Coverage

Defense costs were discussed at the WALC Convention. R. Myhre stated that the District's insurance would defend the District and Commissioners with exceptions. S. Keefe will contact the insurance agent to clarify this. She stated that Chapter 7 of the People of the Lakes, A Guide for Wisconsin Lake Organizations stated that there are general limitations on a Lake District's liability unless there is an automobile accident. One of the exceptions is if there has been a violation of someone's Constitutional rights. An update will be given by S. Keefe at the next meeting.

An email was received from B. King regarding the District's insurance. It was the consensus of the Commissioners not to pursue a change of carriers at this time, but to possibly review this in January 2010.

11. Discuss & Act on Creation of Mission Statement for the Lake District

The Mission Statement had been defined as "*The LLBMD seeks to promote environmentally conscious and fiscally responsible decisions by providing education, enhancing a healthy lake ecosystem and ensuring safe use of Lac LaBelle for today and tomorrow.*" S. Keefe emphasized that the Mission Statement was for internal use.

R. Paul motioned to approve the Mission Statement as presented. S. Keefe seconded the motion. There was no further discussion. All were in favor. Motion carried.

This mission statement will be put on minutes, agendas, newsletters, and the website.

12. Discuss & Act on Newcomer Letter

P. Carpenter had a discussion with an individual regarding the design of a folder. There are many different ways to deliver information. S. Keefe liked the functionality of something other than a folder, i.e. floating boat key, etc. J. Larsen will obtain a price on a key chain. She would also like to include a waterproof map with depths, something defining the Lake District with contact information, and a brochure on waterfronts. Various ideas were discussed. S. Keefe and J. Larsen will work on this and report at the July meeting.

P. Carpenter motioned to authorize S. Keefe and J. Larsen to spend up to \$500 for the design and development of LLBMD branding. D. Falstad seconded the motion. There was no further discussion. All were in favor. Motion carried.

13. Discuss & Act on Date to Tour Golf Course

R. Paul motioned to tour the golf course and land available for possible acquisition on June 20, 2009. S. Keefe seconded the motion. There was no further discussion. All were in favor. Motion carried.

14. Discuss & Act on Fowler Lake and Lac La Belle Waterfront and Parking Solutions

J. Larsen reported that the Fowler Lake and Lac La Belle Waterfront and Parking Solutions Committee had completed their work. The outcome of the discussions and plans did not affect Lac LaBelle, only Fowler Lake. Runoff will now need to meet the City's new stormwater management codes and may involve some water treatment. The Village Green will stay as a Village Green and will hopefully expand. Ultimately a path may be planned to go around the outflow along with the elimination of the alley way on North Main. There are significant unresolved issues regarding height and densities of buildings. It is working on a ten year timeline. It will no longer be necessary to have this item as an update item on future LLBMD agendas.

15. Discuss & Act on Possible Land Acquisition

See Item #13 above.

16. Discuss & Act on Shoreline Restoration Grants

R. Myhre received nine responses from property owners as a result of the article in the newsletter. Two were duplicates on behalf of the Maple Terrace Homeowners Association, making it a total of eight responses. A letter including information on a home visit and a contract will be sent to these interested individuals. J. Larsen met with Terry Cahill regarding the "Revitalization of Shoreland Vegetation Project Cost Share Agreement". She reviewed the changes to the agreement that Attorney Cahill felt were necessary. D. Falstad suggested that under eligible costs it should specify that eligible labor would be services

provided by L. J. Reas Consulting. Additionally, the last sentence on page 2, paragraph 5, might cause resistance on the homeowner's part. It was suggested to change the sentence to have the recipient notify any future purchaser of their property of their contractual obligations. There are several groups that could be approached to determine their interest level for helping on the day of the planting. After discussion on liability responsibilities, it was decided to delete paragraph #4 this year (2009) and to also take out "demonstration project" references in paragraph 5 at this time. J. Larsen will make the corrections and send the document to the Commissioners for comments.

It was decided to have Commissioners J. Larsen and S. Keefe meet with L. J. Reas to view all of the applicants' properties during a designated evening sometime within the next two weeks.

S. Keefe motioned to approve the revised contract as discussed this evening with final revisions as determined by J. Larsen. P. Carpenter seconded the motion. There was no further discussion. All were in favor. Motion carried.

17. Discuss & Act on Village of Lac LaBelle Concerns Regarding Goose Round-Up

The Village of Lac LaBelle sent correspondence to LLBMD expressing concern regarding persons accessing their resident's property and inquiring when the goose round-up would take place. R. Myhre will find out when the goose round-up will take place. Discussion took place as to the best method of informing the residents and obtaining their consent to "opt-in" for the goose round-up in the most time efficient way. It was thought that a letter to all riparian owners would be the best option. P. Carpenter will work with S. Hildebrand to craft such letter and have it sent out.

18. Discuss & Act on the Creation of an Email Distribution List (Email address)

J. Larsen motioned to move ahead with the collection of email addresses and the development of an email list beginning with the next newsletter. P. Carpenter seconded the motion. Discussion took place in regards to using this list as a possible way to notify residents of slow no wake rules. All were in favor of the motion. Motion carried.

19. Discuss & Act on CarpFest Activities

R. Myhre reported the receipt of registration forms. S. Keefe went to the Park & Recreation Department and received the annual facility use application and agreement. The requirements are the same. Additionally, the following requests were made by the City:

- That the dumpster is removed by Monday at 9 a.m. in addition to the cleaning of the floor of the lower recreation room after the event;
- That fish not be weighed inside the building;
- Use of the building should be limited;

- Dumpsters should be located on the east end of the boardwalk and removed promptly on Monday morning;
- No fishing from the city or boat launch piers;
- No discharge of bow and arrows with 220 yards of island or city beach.

P. Carpenter and S. Keefe dropped Carp-Fest fliers off at local schools and fliers will also be posted at other locations. Shirts have been ordered.

Follows are CarpFest shift assignments:

Friday – 4-5 p.m. – P. Carpenter & R. Myhre

Saturday – 7-8 a.m. – P. Carpenter & R. Myhre

Saturday – 4-6 p.m. – S. Keefe, P. Carpenter & R. Myhre

Sunday – 7-8 a.m. – P. Carpenter & D. Falstad

Sunday – 3-4 p.m. – P. Carpenter & D. Falstad

20. Set Next Meeting Date

The next meeting of the Lac LaBelle Management District will take place on June 18, 2009 at 7 p.m. at the City of Oconomowoc City Hall.

21. Agenda for Next Meeting

- Presentation on Land Acquisition by Ellen Gennrich from the Waukesha Land Conservancy
- Update on CarpFest Results
- Update on Shoreland Grants
- Update on Goose-Roundup
- Update on Slow-No-Wake at Times of High Water Ordinance
- Discuss & Act on Newcomer Letter (J. Larsen & S. Keefe) (July, 2009)
- Discuss & Act on Obtaining Quotes for District Insurance (January 2010)

22. Adjournment

R. Myhre motioned to adjourn from the meeting. D. Falstad seconded the motion. All were in favor. Motion carried. The meeting adjourned at 10:16 p.m.

Minutes prepared by:

Accurate Business Communications, Inc.